

PLACEMENT IN BRAZIL GUIDE

Project Daiana for the Street Children in Brazil

Task Brasil runs the 'Placement in Brazil Programme' for its projects in Rio de Janeiro. It is a challenging programme and we are looking for committed, self-motivated, well-organised and responsible volunteers with lots of initiative who can communicate in Portuguese (or are willing to learn), help our educadores (carers) with the children or be involved with creative workshops or other tasks such as administration or maintenance.

The programme gives volunteers the opportunity to be of assistance in all of our on-going projects. We initially recruit volunteers to help at Casa Jimmy. Opportunities may be available at other projects such as, Casa Charlotte, Epsom College Farm/Forest House, Casa Roger Turner, Casa Jimena, the of Casa Roger Turner Extension and the Street Approach (outreach Project) when in operation.

Placements run throughout the year. They start on the first day and end on the last day of the month. For example, if a volunteer wanted to go on a placement for three months between June and August, he/she must arrive in Brazil in the last few days of May, and be ready to start on the 1st of June, and the placement would end on 31st August.

Additional useful information attached:

Annex I – Job Description

Annex II – Placement Funding Procedures

Annex III – Application Form

Annex IV – Application Questionnaire

If you would like to apply for a volunteer placement please complete the volunteer form and the questionnaire enclosed (Annexes III and IV), and send your application back to us along with a CV, two references (*one must be professional/academic*) and a recent photograph of yourself. Please also apply for a Criminal Record Bureau Certificate (CRB) and a letter from your GP (stating that you are in good physical and mental health) and forward these documents to Task Brasil.

Postal Address:

Placement Desk

Task Brasil

PO Box 4901

London SE16 3PP

Due to the application procedure, and the need to carry out security checks on all potential volunteers, please be aware that it may take up to three months for the application process to complete depending on each individual's situation and volunteer needs. Volunteers should be prepared to be highly organised and provide Task Brasil with the necessary documents in the timescale requested.

You must be 21 years or over at the time of placement.

We look forward to hearing from you!

Task Brasil Trust

SO WHAT IS TASK BRASIL TRUST?

Task Brasil Trust is a UK registered charity established in 1992. Under the supervision of its London office, Task Brasil's projects in Brazil improve the lives and support the needs of children and adolescents living on the streets of Brazil.

In the UK Task Brasil is involved with:

- Creating awareness of the street children's plight
- Raising funds
- Managing projects in Brazil
- Co-ordinate support from the UK to Brazil

In Brazil, Task Brasil's projects aim to help street children and teenagers by:

- Setting up a network of services for the street children and teenagers;
- Creating opportunities for the children and teenagers to help themselves;
- Providing practical help for their everyday lives;
- Re-integrating the children and teenagers with their own families or relatives whenever possible or to help in organising foster families or adoption;
- Raising funds;
- Changing the public's perception and attitudes towards the street children and teenagers;

At the moment we run the following projects:

- 'Casa Jimmy', - a home for 15 children aged 1-6
- 'Epsom College Farm' - Forest House offers street boys aged 10-14 the opportunity to live in a productive environment away from the dangers of the streets.
- Casa Jimena - for young girls and mothers between the ages of 18 and 22 and their babies, who have previously lived at Casa Jimmy (as part of the Shining Light Programme) who are in the process of gaining their financial independence to develop into responsible and productive members of society.
- Casa Roger Turner Extension- for young people between the ages of 18 and 22, who have previously lived at Casa Roger Turner (as part of the Give a Hand Programme) who are in the process of gaining their financial independence to develop into responsible and productive members of society.

The following projects will be operating if the necessary funds are available:

- 'Casa Charlotte' - (as part of the Shining Light Programme, temporarily based at Casa Jimmy) for pregnant teenagers and their babies, from the streets
- The Street Approach Project - outreach work for children/adolescents living on the streets;
- Casa Roger Turner, an overnight shelter and day centre which opened in April 2006 for boys aged 12 - 17, aiming to give them positive and definite alternatives for their future away from the streets

One of the main aims of Task Brasil is to gain the trust and confidence of the street children and teenagers. Once this has been achieved, it is then possible to provide food, clothes and medication straight away and to gradually introduce education, workshops, healthcare, psychological help, mainstream work skills, culture, social skills and sport, supervised by professional social workers and support staff.

Brazil - Background Information*

Brazil is the fifth largest country in the world; in terms of population (186 million in 2005) as well as land area, covering an area of 8.5 million sq. km. It is the economic leader of South America, with the ninth largest economy in the world, and a large iron and aluminium ore reserve.

Brazilian society has developed from successive waves of migration from Europe and Africa. According to the Brazilian 2000 census, the percentage of people who consider themselves black rose from 5% to 6.2%. Statisticians claim that this points not to a demographic increase but rather to a change of attitude. The number of mixed race people fell from 42.6% to 39.1%, a reduction which might account for the increase of blacks, as many people became happier to accept their ethnic make-up. The majority of the population, 53.7% consider themselves white, 0.5% of Asian origin and 0.4% Indians.

Brazil gained independence in 1822, but remained a monarchy until 1889. Slavery was abolished in 1888. The regime established in 1891 was overthrown in 1930 by the revolution led by Vargas. Vargas was deposed in 1945 and democracy restored. Since that time, Brazilian politics has been characterised by periods of democracy usually brought to an end by military coup and dictatorship. In 1985, unable to cope with mounting economic problems, the military rulers handed over power to a civilian president, Jose Sarney; an interim government was maintained while a new constitution was drawn up. Presidential elections were held in 1989, 1994, 1998 and 2006.

The official language is Portuguese. The majority of the population is Roman Catholic and three quarters live in towns and cities. The capital, Brasilia, has a population of 1.6 million. Other major cities are São Paulo (15.3 m), Rio de Janeiro (10.2 m), Belo Horizonte (3.6 m) and Recife (3 m).

Brazil has achieved substantial improvement in health service provision in the last 30 years. The rate of infant mortality fell 38% from 45.4 per thousand in 1991 to 29.6 per thousand in 2000 and life expectancy has increased from 51 to 65 years. However these figures are based on estimates and mask important regional differences. Bad housing, lack of sanitation and a poor diet in many parts of the country all contribute to areas of high infant mortality. Children born to uneducated mothers in the shanty towns are twice as likely to die of diarrhoea, acute respiratory infections and malnutrition as those whose mother received basic primary education, and up to six times as those who went to university.

Primary school is in theory free and compulsory for children between seven and 14 years of age. Secondary school is for four years. However, education standards also reflect the imbalances between regions. Up to five times as many children do not have access to formal schooling of any kind in the north-east compared to the south. By 1989 more than 40% of children in Brazil (68% in the north-east) had failed to achieve four years' schooling, the minimum considered necessary for reading. Seasonal employment opportunities for parents may mean frequent moves disrupting education; also the children may be required to work in order to bring in much needed income.

The government is faced with massive social problems affecting the country's poor. Although there is a committed and creative network of local NGOs and individuals who have achieved genuine improvements in legislation, there remains a massive gap between legal provision and the reality facing Brazil's poor. It is the poor who have suffered the worst consequences of economic reform and who continue to bear the brunt of the country's social problems. Although the president Luiz Inacio Lula da Silva (popularly known as Lula) is attempting to reverse some of the inequalities in basic provisions through such schemes as *Fome Zero*, there remains a long way to go.

Brazil has one of the most advanced constitutions on children's rights in the world. It incorporates most of the principles of the UN Convention on the Rights of the Children, and goes further than the Convention on some issues. There are many active NGOs. The Statute of the Child and Adolescent adopted in 1990 obliged government at all levels to establish councils for the defence of the Rights of the Child and Adolescent with representatives from both government and civic groups.

In reality, conditions for children reflect the vast inequalities within Brazilian society.

In December 2004 the municipality of Rio de Janeiro had 1,092,476 persons living in favelas, according to figures from IBGE and the IPP. They formed 18.9% of the population. A projection of the IETS shows that within five years Rio will have about 1.3 million favela dwellers; this is an increase of 210,000 compared with 2000. This rise corresponds to almost four Rocinha favelas, where according to official figures 56 thousand people live. In 2010 according to the IETS, favelas will harbour 21.1% of the Rio population.

The figures of the IBGE show that in the last decades the number of people living in favelas in Rio has increased considerably. In 1980 there were 637,518. Twenty years later there were already 1,092,476, a rise of 71.3%. When the growth in the favelas is compared with the other areas in the city, the increase is even more significant. According to the IPP the population in the favelas increased six times more than the population of the rest of the city with paved roads between 1991 and 2000. The increase is also higher than the average for the rest of Brazil, where favelas grow four times quicker.

More than half of Brazil's children live in families below the 'poverty line' (earning less than half the minimum wage per capita). Over 7 million children aged between 10-17 years old (nearly one third of this age group) have to work for a living, many working more than 40 hours per week.

Street children are a common and frequently distressing sight in every major city in Brazil. The vast majority of street children maintain some contact with their families, but poverty and violence at home often force them onto the streets. However, life on the streets rarely escapes poverty or violence. In 1998 alone, 600 children are estimated to have been killed on the streets of Rio de Janeiro**. The Brazilian government has expressed its concern with the problem of violence against children. However, for various reasons (including witnesses' fear of reprisal from the perpetrators but also the lack of sustainable social programmes to address the problem), the situation has improved little.

Source: * Save the Children, July 1992

** Time Magazine, March 1999

<http://geography.about.com/od/specificplacesofinterest/a/geographyofbraz.htm>

O Globo on December the 20th 2004

Instituto de Estudos de Trabalho e Sociedade (IETS)

Instituto Brasileiro de Geografia e Estatística (IBGE)

Instituto Pereira Parros (IPP)

Placement - Project Daiana

A placement can involve helping with the activities at Casa Jimmy and other Task Brasil projects.

Minimum required voluntary working hours: 35 hours per week (some positions may require up to 40 hours per week on average)

Minimum period: 1 calendar month

Recommended minimum number of months: 3 calendar months

Basic accommodation and food are provided at Casa Jimmy premises and at Epsom College Farm.

Local travel expenses paid if connected to work for Task Brasil.

Visa: a volunteer visa is required .

You must be over 21 years of age.

You will not be able to change positions or activities assigned to you according to your skills, preferences and projects' needs (which you have agreed with Task Brasil during the application process) after you have arrived in Rio and started working in the projects. You may, however, be asked to change your activities according to the needs of the projects. If, when you are in Rio, you wish to gain experience in other positions/activities you may still do so by using some of your free time after discussing your needs and agreeing them with the Projects Coordinator.

You must like children!

Volunteers will mainly be helping underprivileged street children and adolescents, assisting members of staff and **whenever it is possible** will also be running their own activities, workshops or helping with administration.

Caring for children will include looking after babies, toddlers and children. Duties will involve: feeding, changing their nappies, cleaning their teeth, bathing them and putting them to bed, playing with them and keeping them occupied. It will also include providing assistance during occupational activities for young pregnant girls and mothers. Other duties will depend on the skills and experience of the volunteers and needs of the projects.

The Challenge - You must be prepared to work hard!!!

Due to the neglect that they have suffered in the past the young children are **very** difficult to work with, to build relationships with and to control. They are very loving but very demanding, and frankly exhausting. Working with the teenagers is in some ways even more difficult, due to their lack of trust and belief in their complete independence. It does take time to build a relationship with the teenagers. Task Brasil recommends that volunteers who would like to work mainly with the teenagers should do so for at least

two months, three where possible. We also recommend that this be a position for older volunteers (i.e. post-21) as the teenagers tend to respond better to older volunteers as well as older volunteers feeling better equipped for this challenge.

You will be required to follow the house routine and help make sure the children develop their independence according to their age group, follow the local carers and the coordinators instructions.

The placement scheme is an incredible opportunity to provide love and support to children and teenagers who have rarely, if ever, had a close and loving relationship. It is not easy, the children and teenagers will rarely show their gratitude for your hard work, and the staff all work extremely hard and will expect you to do the same. You will work in an extremely challenging environment, which can be very intense, lonely, isolating, boring, exciting, exhilarating and emotionally charged. You will be there to help Task Brasil to offer the best possible care and new opportunities to the children and teenagers that we work with; **to meet the needs and objectives of the specific project that you are involved in.**

Task Brasil will **not** ask you to place yourself in a dangerous situation, however, Rio de Janeiro, like any other major city, is dangerous and it is a risk that you will have to accept and work with if you would like to take part in the placement scheme.

Task Brasil is committed to providing placement volunteers with support throughout the placement. Volunteers will be directed by Task Brasil's 'Volunteer Leader' in Brazil. Task Brasil is always open to new suggestions from volunteers in relation to the development of the placement scheme and Task Brasil's work. Task Brasil will be interested in people who are lively, outgoing, resilient, self-motivated and adaptable.

The volunteer placement scheme run by Task Brasil is quite different to other volunteer schemes run by volunteering agencies. It is completely designed to support the needs of the children and teenagers in Task Brasil's care; **it is not a holiday, it is not even a working holiday, it is hard work!** Long hours can be expected if emergencies occur, for which we rely on the support of volunteers. By helping Task Brasil you will be developing existing and new skills, and we believe that you will have one of the most rewarding and exciting experiences of your life.

Language

Volunteers are expected to have a basic communication level in Portuguese or fluency in Spanish. There will be at least one member of staff in Brazil that will speak English or the the volunteer leader. However, it will be a more rewarding experience for you if you have at least some basic understanding of Portuguese. **Task Brasil strongly recommends that volunteers take a basic language course before travelling out to Brazil.** However, Task Brasil will provide basic language training during the placement, this will be in addition to the number of hours you are required to offer per week.

How to help?

There are many areas where help is needed, volunteers with one or more of the following useful skills or qualifications will be of great interest to Task Brasil:

- outdoor activities
- games
- caring for children
- sporting ability
- musical ability (workshops)
- art or drama skills(workshop)
- craft skills (workshops)
- computer skills
- nursing/medicine background
- teaching English (TEFL certificate desirable)

- administrative skills
- house maintenance and cleaning
- cooking assistance

Accommodation

Volunteers reside at apartments adjacent to Casa Jimmy within Task Brasil's premises, or in the volunteer house at Epsom College Farm and are expected to comply with internal house rules specific to members of staff and volunteers. Accommodation is shared: bedrooms are shared by up to 4 volunteers, bathrooms are shared by the volunteers sharing the apartment/house.

Volunteers are expected to keep their accommodation clean and tidy at all times and leave it as clean as found –Task Brasil reserves the right to inspect volunteer accommodation. Facilities are provided for washing clothes. Basic meals are offered at Casa Jimmy, although each apartment has its own kitchen. At Epsom College Farm, volunteers are expected to contribute to the preparation of meals, especially over the weekends.

Receiving visitors to the volunteers' apartments is not allowed under any circumstances.

Basic food and accommodation are provided in Brazil

Arriving in Rio

On arrival in Rio de Janeiro, you will be met at the airport by the Volunteer Leader, whenever possible. If the Volunteer Leader is not able to meet you at the airport you will be told before your departure, in which case you should make your way to Casa Jimmy using instructions you will receive before leaving the UK. Volunteers, the Project's Co-ordinator or TBT's office in the UK can be contacted by the volunteer's family members at any time during the placement for reassurance of their well-being.

Time off / Travelling

Task Brasil acknowledges and understands that volunteers may want to do some travelling in Brazil. However, we do ask that volunteers plan excursions and let the UK office know of all travel plans before arrival in Brazil. Task Brasil does provide all volunteers with two days' holiday per month. Volunteers can accumulate these days off if they wish, up to a maximum of four days. Days cannot be accumulated for use in PA, PB and T roles. On arrival in Rio de Janeiro the volunteer leader will organise a tour of the city for volunteers to familiarise them with their new environment.

(Volunteers who stay 7 to 12 months can accumulate more than 4 days off).

Due to the Brazilian Volunteer Visa restrictions, any travelling that volunteers wish to undertake whilst they in Brazil using their volunteer visa has to occur during the placement itself. This is due to Task Brasil being responsible for you and for ensuring that you leave the country at the agreed time.

For example if you have a 2 month placement and would like to travel for one month. The trip needs to take place in the middle of the placement.

You will not be able to be an independent traveller in Brazil after your placement finishes.

Applying for a placement

If you would like to apply for a position as a placement please follow the instructions below.

You must be over 21 years of age.

- You have to be a determined and committed person to support Task Brasil's projects in adverse circumstances.

- You should be a person who can be relied on to be punctual, motivated and hardworking with a great deal of initiative and be clean and tidy.
- You must be able to react positively to unfamiliar authority, cultural differences and cope with some discomfort, loneliness and boredom.
- You must be able to develop ideas of your own.

Please note that applying for a Volunteer visa to work in Brazil can take up to 3 months or more.

Medical Conditions of the Applicant

It is important that any relevant medical condition is disclosed so assistance can be given if circumstances arise. Task Brasil requires a medical report from volunteer's doctor disclosing any physical or medical conditions the volunteer may have. Task Brasil will provide volunteers with a letter to give to their doctor requesting this information.

Next Steps

1. Send application form & questionnaire to Task Brasil, accompanied by CV, letter of intention, two letters of reference (one must be Professional/Academic) and a letter from your GP (stating that you are in good physical and mental health) at least 3 months before departure. [Task Brasil Trust's placement positions are not suitable for those who have history of depression or have had symptoms of depression or are not able to cope with loneliness or stressful circumstances.]
2. Receive interview date
3. Interview
4. Send a Criminal Records Bureau Certificate (CRB) to Task Brasil.
5. Receive firm offer
6. Accept offer within 2 weeks with a £50 deposit refundable **only** on completion of placement and placement report.
7. Receive TBT information pack
8. Start Visa application with the Brazilian Consulate (at least 3 - 4 months prior departure)
9. Participate in at least one of the Placement Meetings attended by ex-placements organised monthly by Task Brasil's London office
10. Pay for own flights as required by airline.
11. Activity sheet, information on travel and on the children and teenagers in Project Daiana sent with final letter.
12. Travel out to Rio and start placement.
13. Return home and report on trip
14. Be available to meet new volunteers & old volunteers twice a year.

Task Brasil's moral and ethical guidelines

Task Brasil upholds a philosophy of moral and ethical behaviour which it expects all its employees, volunteers and beneficiaries to abide by. This philosophy is imbued in the following manner:

1. To mutually respect all involved in Task Brasil's work whatever their status, age and involvement with Task Brasil's work. This means that no bullying, physical abuse or name calling is allowed and everyone is to address each other politely.
2. To be straightforward, clear-headed and impartial in all aspects of undertaking the work and interacting with those involved.
3. To resolve conflict by peaceful means. Any child who has a problem must let an educator or carer know and any employee who has a problem must inform the coordinator. Volunteers must talk to the volunteer leader as soon as possible.
4. To constantly seek for the best way of living among and understanding one's fellow human beings and the world around us.
5. To be cheerful towards all and everyone as much as possible
6. To create a balance between the needs of individuals and the community in an atmosphere of cooperation and concern for the betterment of all.
7. To respect one's surroundings and give assistance in caring for the properties, their gardens and land.

ANNEX I

Job Description for Placements in Brazil

Volunteers report to: Overseas Volunteer Leader (in the absence of Task Brasil UK Management & Trustees - directed by the Programme Coordinator in Brazil)

Hours: 35 hours a week minimum - will include some weekend hours.
Placements must start and end on the first and last days of the month – 40 hours on average per week (fortnightly) may apply.

Placement Periods: The minimum placement period is one month.

Job Purpose Statement:

To help with the daily needs of TBT's projects in Brazil.
To organise educational and creative activities for the children and teenagers in TBT's care.
To develop and implement TBT's projects in Brazil.

Principal Duties:

- Helping TBT staff with the daily routine of the project you are involved in (e.g. meal times, bath time, taking children to school, cleaning, accompanying staff, children and/or teenagers to hospital).
- Organising educational and creative activities for the children and teenagers, to be arranged with the Volunteer Leader, with consideration of the daily routine of the children of the project.
- Helping TBT management in Brazil with some administrative duties, when required.
- Accompanying and helping TBT staff on days out for the children and teenagers.
- Keeping your quarters to the same level of cleanliness as they were found at the beginning of the placement.
- Helping with any maintenance or structural development work required at the project you are involved in.

Key Objectives:

- To ensure that you stick to the timetable agreed by you and the Volunteer Leader/management.
- To support the TBT staff and management.
- To organise educational and creative activities for the children/teenagers as agreed.

Essential Qualities Required:

- Commitment to hard work and perseverance
- Self-motivation and initiative
- Patience, tolerance and understanding
- Creativity
- Integrity and a sense of responsibility
- Ability to think on your feet and work under pressure to meet agreed objectives
- Adaptability

Essential Skills Required:

- Knowledge of Portuguese or good Spanish; or willingness and commitment to learn
- Very good listening and communication skills
- Organisational and time-keeping skills
- Experience of working with children and/or teenagers

Desirable Skills:

TEFL
First Aid Certificate
Life Saving Certificate
Basic IT skills for simple administration

Board & lodgings are provided in Brazil

ANNEX II

Placement General Procedure:

Overseas Volunteers (non-Brazilian nationals or resident citizens) wishing to join the Placement scheme or do any voluntary work with Task Brasil in Brazil are required to work a minimum of 35 hours per week, except for professional volunteers with qualifications needed to support the advancement of Task Brasil's projects. Such cases will be decided at the discretion of the Trust.

Volunteers not wishing to use accommodation offered by Task Brasil are responsible for the payment of their own accommodation. Task Brasil can assist in the booking of accommodation for incoming placement volunteers but will not deal with any monetary issues in this regard.

Task Brasil will, on occasion, consider placements of a shorter duration than one month. These decisions are at the discretion of the Trust and will be granted to special cases, such as long-term supporters or UK Volunteers. Volunteers already under the placement scheme may not necessarily be consulted about these decisions.

*All volunteers, without exception, are to organise and pay for travel insurance for the duration of placement and pay for their flights.

Task Brasil is able to put placement volunteers in contact with a company, Global Link Travel and Tours Ltd, which offer missionary discounted flights on behalf of volunteers, however volunteers must contact Global Link and book and pay for their flights themselves. Task Brasil cannot take any responsibility for any problems which may occur in regard to travel or strike actions, neither can Task Brasil be called upon to perform last minute travel arrangements for volunteers.

Volunteers will be strictly selected and their stay in the placement will be dependent on the following competencies which will be reviewed monthly:

- Self motivation & motivating others (very strong requirement!) - Applying of appropriate interpersonal styles and methods in guiding him/herself, individuals or groups towards accomplishment of tasks and achievement of goals (i.e. personal goals but above all, children's and projects' goals).
- Being able to cope in a very diverse environment with language barriers and great deal of cultural differences. Bear in mind that activities with children and teenagers may not be completed due to their low concentration span or other external factors.
- Commitment to achieving tasks – Showing commitment to the achievement of results and targets by accepting responsibility, owning the task, and applying effective application of effort, time and resources, combined with passion, belief and energy.
- Communication/Feedback - Communicating facts and concepts effectively both in writing and orally, giving positive and negative feedback on performance/behaviour in an acceptable way
- Resilience - Maintaining consistency of performance under pressure and/or opposition
- Compliance with Task Brasil's procedures and management orientation.

All volunteers are to provide Task Brasil with an up to date Criminal Records Bureau certificate (CRB). For further information in the UK please contact www.crb.gov.uk Address:, PO Box 110, Liverpool. L69 3FF. Tel: 0870 9090 811 Email: customerservices.crb.gsi.gov.uk

Annex - III

(this form can be downloaded in word format from www.taskbrasil.org.uk/docs/application.doc)

Application Form

Photo

Full Name: _____

Date of Birth: _____ Nationality: _____

Home Address: _____

Postcode: _____ E-mail: _____

Tel No.: _____ Fax No.: _____

Name of College/University/Company: _____

Address: _____

Postcode: _____ E-mail: _____

Tel No.: _____ Fax No.: _____

TEFL Certificate: YES / NO

Type of voluntary work preferred: _____

Period of Placement: _____

How did you hear about us? _____

Languages Spoken: _____

Travel Experience: _____

Experience working with children: _____

Do you have any significant medical condition or regard yourself as having a disability?

If YES, please specify:

Next of Kin:

1) Name : _____ Relationship: _____

Tel: _____ Email: _____

2) Name : _____ Relationship: _____

Tel: _____ Email: _____

Applicant's Signature: _____ Date: _____

c. Paid no attention to what you were saying while running activities or while talking to him or her.

d. Was not feeling well

e. Was badly injured

8. From your point of view, what time would it be acceptable to get back to Casa Jimmy after going out (if you are living at any of TBT projects)?

9. Do you think it would be appropriate to bring people you know to visit Casa Jimmy? How about having a friend or a boy/girlfriend to stay over night with you?

10. What would you do if a member of staff asked for a loan? Or if one of the adolescents asked you to lend them a small amount of money?

11. Do you think it would be appropriate to have an intimate relationship with someone involved with the project?

12. If you became very close to a member of staff then he/she either leaves Task Brasil or is dismissed and you feel very strongly about the situation how would you react?

13. What issues might arise when living and working with teenage girls?

14. What would you do if one of the children said that they had something very important to tell you but swore you to secrecy?

15. What would you do if one of the adolescents asked you to buy a cigarette for her?

16. Have you had experience of spending long periods without your friends and family? How would you cope with feelings of loneliness or isolation?

17. What level of Portuguese, in your opinion, you would require at your arrival? Why?

___None ___Basic ___Fluent

Are you confident about communicating with the people at TBT's Projects? ___ Yes ___ No

How fluent in Portuguese are you? _____

18. Are you a self-motivated person and can you motivate others? Please give one example of an experience you have had.

19. If you become a resident in one of TBT accommodation in Rio how would you feel about not having as much privacy as you are used to?

20. What do you imagine is the best type of support you can give to a street child?

21. Please list skills you have and would be happy to share during your placement.

22. Please add to or delete from the list how you would like to spend your time helping at Casa Jimmy or TBT projects in Brazil (give details how and what you are able to do).

- Swimming lessons (if you hold a life saving certificate, or can assist who has got one)
Aulas de natação (se tiver certificado de Salva Vidas ou pode assistir quem tem um)
- Music workshop (specify): _____
Oficina de Musica (especificar)
- Arts workshop (specify) _____
Oficina de Artes (especificar)
- IT/Computer workshops (specify) _____
Oficina de computação
- Crafts workshops (specify): making jewellery, friendship bracelets, etc (specify): _____
Oficina de Trabalhos Manuais (especificar)
- Sports (specify): _____
Esportes (especificar)
- Taking children to school
Levar crianças para escola
- Caring for children (feeding, bed time, etc.)
Cuidar e olhar crianças (alimentar, hora de dormir, etc.)
- Teaching English (Have you got TEFL Certificate? ___YES ___ NO)
Certificado de Ensinar Inglês para Línguas Estrangeiras? SIM / NAO
- With Admin. in the office: _____
Trabalhos administrativos (no escritório da TBT)
- Cooking: _____

Cozinhar

- House keeping (cleaning, etc)
Cuidar da casa (limpar, etc.)
- House maintenance (keeping the garden, painting, etc): _____
Manutencao da casa (cuidar do jardim, pintura, etc.)
- Street Approach (**Please, note that the Street Approach project might not be running during your stay**)
Abordagem de rua (Durante sua estadia o Projeto Proximo a Rua podera não estar em funcionamento)
- Epsom College Farm (please give details):
- Casa Roger Turner
- Others
Outros

23. What certificates and qualifications do you have? (Copy of First Aid, Life Saving, TEFL certificates to be sent to TBT)

24. Please give details of your experience working with children and/or teenagers?

25. Do you prefer working with children or teenagers or both groups?

26. Are you vegetarian, or have any other dietary requirements?

27. Do you have any significant medical condition or regard yourself as having a disability? (If yes, please specify)

28. When you would like your placement to start? _____ and for how long? _____

29. Will you require accommodation in Rio? ____ YES ____ NO

30. If you do **not** require TBT accommodation in Rio, where will you be staying? Please give full address details and contact in Rio.

31. How long do you intend to stay in Brazil? What places do you intend to visit?

32. Please give your Parents' /close relative's name, address and contact details.

33. Have you been to Brazil? (Please give details to include dates and length of time)

34. Will you require TBT to organise your flight? Please give details.

35. Have you applied for grants or awards for this trip? _____(Yes/NO)
Please give details including name, address, web address, phone number, etc

36. Will you in connection with your studies or grants or awards be required to submit report or photos regarding your work with Task Brasil? *[Please be aware that this will require previous authorization and that you present your document to Task Brasil for clearing details first as photos and information on individual children will not be in general allowed to be used for purposes other than personal/private use]* _____(Yes/NO)

37. Are you happy for other volunteers, out in Brazil at the same time as you, to be given your email address if requested?

38. Would you have any objections to having photos of you used in connection with TBT's work for charitable purposes? If so, please give reasons why:

Checklist

Have you included the following documents? :

- CV
- Application form and two references
- Letter of intention
- Photo
- Letter from your GP (stating that you are in good physical and mental health)

Please note: Incomplete applications will not be processed until all documents are received by TBT.

(Signature)

(Name)

Postal Address: Placement Desk, Task Brasil Trust, PO Box 4901, London SE16 3PP, England, Fax: +44 (0)20 7735 5675